



**RE/MAX**  
CENTRAL

Lotus Yuen PREC | REMAX Central

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#1 5050 Kingsway, Burnaby, BC V5H 4C2

# MONTHLY STATEMENTS

(Sample only)



Property Management  
#1 5050 Kingsway  
Burnaby, BC V5H 4C2

## RENTAL LEDGER

Property Address 1234 - 9876 Kingsway Avenue, Burnaby, BC, V5H 0E8  
Registered Owner Name Mr. David Smith  
Property Manager Lotus Yuen PREC

DATE	DESCRIPTION	DEBIT	CREDIT	PAID BY	INVOICE #	PAYABLE TO	BALANCE
01-Jan-19	Opening Balance						\$0.00
19-Feb-19	Rental Income for Mar19		\$2,000.00	Bank Draft		REMAX	\$2,000.00
19-Feb-19	Security Deposit		\$1,000.00	Bank Draft		REMAX	\$3,000.00
03-Mar-19	Tenant Placement Fee	\$1,000.00				REMAX	\$2,000.00
03-Mar-19	Management Fee for Mar19	\$200.00				REMAX	\$1,800.00
03-Mar-19	Reserved Fund for Emergency	\$500.00				REMAX	\$1,300.00
15-Mar-19	Deposit to Owner	\$1,300.00		PAD		OWNER	\$0.00
01-Apr-19	Rental Income for Apr19		\$2,000.00	PAD		REMAX	\$2,000.00
02-Apr-19	Management Fee for Apr19	\$200.00				REMAX	\$1,800.00
15-Apr-19	Deposit to Owner	\$1,800.00		PAD		OWNER	\$0.00
01-May-19	Rental Income for May19		\$2,000.00	PAD		REMAX	\$2,000.00
02-May-19	Management Fee for May19	\$200.00				REMAX	\$1,800.00
15-May-19	Deposit to Owner	\$1,800.00		PAD		OWNER	\$0.00
01-Jun-19	Rental Income for May19		\$2,000.00	PAD		REMAX	\$2,000.00
02-Jun-19	Management Fee for May19	\$200.00				REMAX	\$1,800.00
15-Jun-19	Deposit to Owner	\$1,800.00		PAD		OWNER	\$0.00



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## MONTHLY RENTAL INCOME AND EXPENSE STATEMENT

Property Address 1234 - 9876 Kingsway Avenue, Burnaby, BC, V5H 0E8  
Registered Owner Name Mr. David Smith  
Property Manager Lotus Yuen PREC

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Y-T-D
Opening Balance [A]			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rental Income			\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$20,000.00
Security Deposit			\$1,000.00										\$1,000.00
Other Income													
<b>TOTAL CREDITS [B]</b>			\$3,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$21,000.00
Tenant Placement Fee			\$1,000.00										\$1,000.00
Management Fee			\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$2,000.00
Reserved Fund for Emergency			\$500.00										\$500.00
Security Deposit Returned													
Miscellaneous													
Repair & Maintenance													
<b>TOTAL DEBITS [C]</b>			\$1,700.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$3,500.00
Deposit to Owner [D]			\$1,300.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$17,500.00
<b>CLOSING BALANCE [A]-[B]-[C]-[D]</b>			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00