

# RENTAL APPLICATION

This is an application to rent the Property : \_\_\_\_\_

**INSTRUCTION : Please fill out this application form, sign on a hardcopy, and email a scanned copy to [RentalPropertyManagers.ca@gmail.com](mailto:RentalPropertyManagers.ca@gmail.com)**

*(If you don't have a scanner, a clear photo captured by mobile phone will also work)*

**THE INFORMATION YOU PROVIDE WILL BE KEPT CONFIDENTIAL AND WILL ONLY BE USED FOR YOUR RENTAL APPLICATION**

<b>Applicant's Legal Name</b> _____	<b>Date of Birth (DD/MM/YYYY)</b> _____
<b>Current Address</b> _____	
<b>Email</b> _____	<b>Phone #</b> _____
<b>Residency Status in Canada</b> <i>(e.g. Citizen/Resident/WorkVisa/StudentVisa etc.)</i> _____	<b>Visa Expiry (DD/MM/YYYY)</b> <i>(for Work/Student Visa only)</i> _____
<b>Desired Tenancy Start Date (DD/MM/YYYY)</b> _____	<b>Driver License #</b> _____
<b>How long do you think you will be renting from us?</b> _____ (Years)	<b>Total No. of Occupants (including Applicant)</b> _____
<b>Do you or any occupants own any pet?</b> <i>(If Y, how many?)</i> _____ (Y/N)	<b>Do you or any occupants smoke?</b> _____ (Y/N)
<b>We will arrange your monthly rent to be transferred from your bank account via Preauthorised Debits(PAD), is this acceptable to you?</b> _____ (Y/N)	
<b>How did you hear about this rental?</b> <i>(e.g. Craigslist, PadMapper, Zumper, FaceBook, Friend referral etc.)</i> _____	

## ADDITIONAL OCCUPANTS

Legal Name / Relationship	Age	Email	Phone#	Residency Status in Canada <i>(e.g. Citizen/Resident/WorkVisa/StudentVisa)</i>
2 _____	_____	_____	_____	_____
3 _____	_____	_____	_____	_____
4 _____	_____	_____	_____	_____
5 _____	_____	_____	_____	_____

## TENANCY HISTORY

### Current Tenancy :

Address *(if different from above)* \_\_\_\_\_

Reasons of Leaving \_\_\_\_\_

Rent or Own? \_\_\_\_\_ (Rent or Own) Rent Paid : \_\_\_\_\_ (CAD\$ /Month)

Date of Tenancy From : \_\_\_\_\_ (MM/YYYY) To : \_\_\_\_\_ (MM/YYYY)

Landlord Name \_\_\_\_\_ Phone Contact : \_\_\_\_\_

### Previous Tenancy :

Address \_\_\_\_\_

Reasons of Leaving \_\_\_\_\_

Rent or Own? \_\_\_\_\_ (Rent or Own) Rent Paid : \_\_\_\_\_ (CAD\$ /Month)

Date of Tenancy From : \_\_\_\_\_ (MM/YYYY) To : \_\_\_\_\_ (MM/YYYY)

Landlord Name \_\_\_\_\_ Phone Contact : \_\_\_\_\_

Have you ever been served a late rent notice? If yes, please provide details \_\_\_\_\_

Have you ever been given any Termination notice from your tenancy? If yes, please provide details \_\_\_\_\_

## VEHICLE

	Vehicle 1	Vehicle 2	Vehicle 3
Make / Model / Year	_____	_____	_____

**CURRENT EMPLOYMENT****Occupant 1 (Applicant)****Occupant 2 (Co-applicant)**

Current Employer Name	_____	_____
Employment Address	_____	_____
Occupation	_____	_____
Years with this Employer	_____ (Years, Months)	_____ (Years, Months)
Salary Income	_____ (CAD\$ per Month)	_____ (CAD\$ per Month)
<input type="checkbox"/> Permanent Term	<input type="checkbox"/> Contract Term (End Date) _____ (MM/YY)	<input type="checkbox"/> Permanent Term <input type="checkbox"/> Contract Term (End Date) _____ (MM/YY)
<input type="checkbox"/> Part-Time	<input type="checkbox"/> Others (Please Specify) _____	<input type="checkbox"/> Part-Time <input type="checkbox"/> Others (Please Specify) _____
Supervisor's Name	_____	_____
Supervisor's Phone	_____	_____
Remarks	_____	_____

**OTHER INCOME**

Income \$ other than Employment mentioned above \_\_\_\_\_ (CAD\$ per Month)

Please specify the source of the Income \_\_\_\_\_

**REFERENCES (NOT including family members)**

	Name	Phone #	Relationship	This Reference is for:	
				Applicant	Co-Applicant
1	_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
2	_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
Remarks : _____					

**RENTAL GUARANTOR (OPTIONAL)**

If you believe a guarantor is required to support your application, please provide his/her contact info. below. Note that we will conduct credit check on the guarantor, and will require him/her to co-sign the lease agreement, if your application is successful.

Name : \_\_\_\_\_ Phone# \_\_\_\_\_ Email: \_\_\_\_\_ Relationship \_\_\_\_\_

Remarks : \_\_\_\_\_

**NOTES (OPTIONAL) - Any message or additional information that you want to let Landlord or Property Manager know**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**CONSENT [You are required to provide ALL of the following consents before we will proceed your rental application]**

I/We have answered all the questions in this application form truthfully to the best of my/our knowledge

I/We hereby authorize my References to release information regarding my employment/tenancy to the Property Manager.

I/We hereby authorize Property Manager to conduct credit check on applicant/co-applicant and Guarantor(if any), and to verify the information provided herein.

I/We have read the 'Renting Residential Property: What Tenants Need to Know (RECBC)' [www.RentalPropertyManagers.ca/Tenant](http://www.RentalPropertyManagers.ca/Tenant)

Signature (Applicant)

Signature (Co-Applicant)

Date Signed (DD/MM/YYYY)

**INSTRUCTION : Please fill out this application form, sign on a hardcopy, and email a scanned copy to**

**RentalPropertyManagers.ca@gmail.com**

(If you don't have a scanner, a clear photo captured by mobile phone will also work)